

# **TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman-(954) 797-1016

**SUBJECT:** Resolution

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SUPPLY AND INSTALLATION OF A DIGITAL COMMUNICATION RECORDING SYSTEM.

**REPORT IN BRIEF:**

A competitive bid was conducted for a digital communication recording system for the Police Department. The Town sent out twenty-nine (14) bids. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) responses (two (2) bids and one (1) "no bid" response). The bid from CVDS, Inc. was determined to be non-responsive as it did not include the programmable announcement device which is an integral part of the system and required by the bid specification. The recommendation is a award to Teleswitch who was the only responsive bidder.

**PREVIOUS ACTIONS:**

Not applicable.

**CONCURRENCES:**

The recommended award has been reviewed by the Police Department and the Bid Specification Committee who concur with the decision to award to Teleswitch.

**FISCAL IMPACT:**

Has request been budgeted?        yes

    If yes, expected cost-\$22,950.00

        Account Name: Capital Improvement Program-Digital Recording System Account

Additional Comments: Not applicable

**RECOMMENDATION(S):**

Motion to approve the resolution.

**Attachment(s):**

    Resolution

    Procurement Authorization

    Bid opening report

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SUPPLY AND INSTALLATION OF A DIGITAL COMMUNICATION RECORDING SYSTEM.

WHEREAS, the Town is in need of a digital communication recording system for the Police Department; and

WHEREAS, the Town solicited sealed bids for such communication systems; and

WHEREAS, after review, the Town Council wishes to accept the bid from Teleswitch.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Teleswitch for supply and installation of a digital communication recording system in the amount of \$22,950.00.

SECTION 2. The Town Council hereby authorizes the expenditure from the Capital Improvement Program-Digital Recording System Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001

# BID OPENING REPORT

BID NAME: Digital Communication Recording System

TIME: 2:00 PM

BID NUMBER: B-01-86

DATE: 8-20-81

ESTIMATED COST: \_\_\_\_\_

NO.	CONTRACTOR'S NAME	BID AMOUNT	RANK
1.	<u>Tele-Switch</u>	<u>22,950.00</u>	
2.	<u>CUNY, Inc.</u>	<u>16,399.00</u>	
3.	<u>Comp. Audio/Video</u> <sup>Sys.</sup>	<u>No Bid</u>	
4.			
5.			
6.			
7.			
8.			
9.			
10.			

## REMARKS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: E. B. [Signature]

DATE: 8/20/81

WITNESS: [Signature]

DATE: 8/20/81

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER.</u>	<u>BUDGET ITEM &amp; DESCRIPTION</u>	<u>APPROXIMATE COST</u>
		\$50,000

Digital Communications Recording System

\$20,000.

METHOD OF PROCUREMENT (check the one that applies)

☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source  
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved Yes

Date 3/27/01 Signed \_\_\_\_\_

Signed \_\_\_\_\_  
Town Administrator

Town Administrator

BIDS SUBMITTED	
VENDOR	COST
TELESCOPIC	\$22,950.00
* COPS, INC.	16,398.00
PARIS CHINA, LTD.	NC B D
* NON-RESPONSIVE BIDDING - DID NOT MEET THE REQUIREMENTS OF THE BID SPECIFICATION.	

Signed Neil H. [Signature]  
Procurement Manager

Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
TELESWITCH	\$22,950.00

Signed \_\_\_\_\_  
Town Administrator

Town Administrator